

RECEIVED CITY CLERK'S OFFICE

August 9, 2016

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LYNNE A. SWEENEY Area Analyst

Algonquin Gas Transmission, LLC M&N Operating Company, LLC 8 Wilson Way Westwood, MA 02090

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Re: Notification of U. S. Department of Fransportation Mandated Public Liaison Meeting

To Whom It May Concern:

The officials of your community are cordially invited to attend a meeting with representatives of Algonquin Gas Transmission Company, M&N Operating Co., and other public officials from your area, to discuss responding to emergencies on Algonquin's natural gas pipeline, located in your area.

The U.S. Department of Transportation, Part 192.615, Emergency Plans, requires that:

Each operator shall establish and maintain liaison with appropriate fire, police, and other public officials to:

 Responsibility & resources of each government organization that may respond to a gas pipeline emergency;

2. Acquaint the officials with the operator's ability in responding to a gas pipeline emergency;

 Identify the types of gas pipeline emergencies of which the operator notifies the officials; &

4. Plan how the operator & officials can engage in mutual assistance to minimize hazards to life or property.

It is imperative that you attend this meeting so that public officials and emergency response members in your community, and Algonquin Gas Transmission, LLC can reach a greater understanding of what assistance would be required in case of an emergency situation on the pipeline.

The meeting will be held at the Westwood Area Office, 8 Wilson Way, Westwood, MA on *Wednesday*, *September 14, 2016*. The meeting will start at 1:30 p.m., till approximately 3:30 p.m.

Please email your response to <u>tafagan@spectraenergy.com</u> or fax the attached signup sheet back by <u>Monday</u>, <u>September 5</u>, <u>2016</u>. List the names (no limit) of those who will attend and any changes that need to be made to your mailing information. If you receive this notice and feel someone other than you should attend (that would be called for an emergency situation), please pass this invitation along.

If you have any questions, please feel free to contact me.

Sincerely,